

Utah

Registration Deadline

Applicants may submit forms in person 8 days before an election,¹ by mail if postmarked 20 days before an election,² and through a voter registration agency if completed 20 days before an election.³

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Database Implementation Status

Utah is currently building a top-down statewide voter registration system, in which county officials will have direct access to the centralized statewide database, known as “VISTA.”⁴

Entering Voter Registration Information

Who inputs voter registration information? County election officials generally review and enter information from voter registration forms in their jurisdictions directly into the statewide system.

What happens to voter registration forms submitted at state registration agencies? Forms received by the DMV are entered directly into the statewide database by DMV officials.⁵ Forms received by the Secretary of State or another voter registration agency are sent to the appropriate county official for review and entry. Utah is currently investigating whether these agencies should also enter information directly into the statewide database.

How are most forms submitted? Utah reported that in 2004, 21% of forms were submitted by mail, 20% were submitted in person to an election official, 44% were submitted at the DMV, 14% were submitted at another voter registration agency, and 1% were submitted by other means.⁶

Voter Registration Form

The relevant portions of the voter registration form are included at the end of this section.

Processing of Forms Without Identifying Numbers

How will the state treat an application with an affirmative indication that the applicant has no valid identifying number? The applicant will be assigned a unique voter registration number; if the applicant is otherwise eligible, she will be considered registered.

How will the state treat an application without an identifying number and without an affirmative indication that the applicant has no such number? The applicant is considered “entered but not valid.” If uncorrected (see below), the applicant may cast a provisional ballot, to be counted at the county’s discretion.

How will the state treat an application listing an identifying number that is either incomplete or illegible? The applicant is considered “entered but not valid.” If uncorrected (see below), the applicant may cast a provisional ballot, to be counted at the county’s discretion.

Matching Against Motor Vehicle and Social Security Records

What fields from the voter registration form will the state seek to match to motor vehicle or Social Security records? Identifying number, last name, date of birth, and address (only for forms with a driver’s license or state ID number, and only in some counties).

How precise is the match standard? Utah will use a hybrid match standard to match information on forms with a driver’s license number: the number must match exactly, but discretion is then left to the county auditor to determine whether any of the returned records match. Utah will use the standard AAMVA criteria for matching information on forms with SSN digits: exact match of the SSN-4, first name, last name, month of birth, and year of birth.

How much human intervention is involved in determining whether information is matched? The process for matching information on forms with SSN digits will be fully automated. For matching records with driver’s license or state ID numbers, the system will return a list of records with an exact match of the identifying number; the county official has the discretion to determine whether a likely match exists among the possible matches returned.⁷

Description of matching process: Utah plans to automate much of the match process. For matching information on forms with a driver’s license or state ID number, the DMV will return a list of all records that match the identifying number exactly, for the county official to review. Information on forms listing SSN digits will be automatically checked against the SSA database through the standard AAMVA process: the DMV will automatically submit the appropriate fields to the SSA and return a code indicating whether the record was successfully matched or not.

Note: County officials will also attempt to match each applicant’s street address against a directory of valid street addresses. If no match can be found, the county has the discretion to reject the application.

What are the consequences if the state cannot find a match? The applicant is considered “entered but not valid.” If uncorrected (see below), the applicant may cast a provisional ballot, which will be counted at the county’s discretion.

Notice and Opportunity to Resolve Errors

Does the applicant have the opportunity to correct a missing or incomplete identifying number, without submitting a new form? No. The applicant may submit a new form with correct information within 90 days of the notice and before the voter registration deadline. After the voter registration deadline, each county has the discretion to determine whether it will apply the corrected information to the pending registration.

Does the applicant have the opportunity to resolve a failed match, without submitting a new form? No. The applicant may submit a new form with verifiable information within 90 days and before the voter registration deadline. After the voter registration deadline, each county has the discretion to determine whether it will apply the corrected information to the pending registration.

If information on an otherwise timely application is corrected after the voter registration deadline, is the correction timely? Utah has no statewide policy in this regard. Each county has the discretion to determine whether it will apply the corrected information to the pending registration.

Description of notice and correction process: The county auditor will attempt to notify by mail an applicant whose identifying number is missing, incomplete, illegible, or unverified. As the voter registration deadline approaches, some counties will attempt to notify the applicant by phone as well. The applicant may attempt to resolve the error by submitting a new form within 90 days of the date of notice and before the voter registration deadline, by mail or in person. Once the voter registration deadline has passed, each county has the discretion to determine whether it will apply corrected information to the pending registration.

Identification Requirements at the Polls

Who must provide identification at the polls? A first-time voter registering by mail who has not previously submitted a copy of valid identification to a county elections official must present identification at the polls.⁸ An election judge with reason to doubt an individual's identity must also demand that the individual produce identification at the polls.⁹

Forms of ID:

1 st -time voters	any photo ID showing identity
registering by mail:	any official document showing residence

What forms of identification are accepted? Any photo identification that “establishes a person’s identity,” and any official document or form that “establishes a person’s residence.”¹⁰ Each election judge has the discretion to determine if the identification submitted has shown proof of identity and proof of residence.

What are the consequences of failing to show identification? The voter may cast a provisional ballot.¹¹ The ballot will be counted if the election officer determines that the individual is legally registered to vote in the county, and that either the voter submitted sufficient identification at the polls, or the county clerk can verify the voter's identity and residence "through other means."¹²

Statutes and Regulations

UTAH CODE ANN. §§ 20A-2-101 *et seq.* generally concern registration. UTAH CODE ANN. §§ 20A-2-109 and 20A-2-300.6 direct the lieutenant governor to establish and maintain a single statewide voter registration system. There are no applicable regulations.

End Notes

Note: Pursuant to the recommendation of state officials, county officials were also interviewed for this summary.

¹ UTAH CODE ANN. § 20A-2-201. Another provision of state law requires the county clerk to register individuals in person only if a completed form is submitted 20 days before the election. *Id.* § 20-2-304.

² *Id.* § 20A-2-202.

³ *Id.* §§ 20A-2-204(5), 205(7).

⁴ electionline.org, *Assorted Rolls: Statewide Voter Registration Databases Under HAVA*, June 2005, available at <http://www.electionline.org/Portals/1/EB11.FINAL1.pdf>, at 23; electionline.org, *Statewide Voter Registration Database Status*, at <http://www.electionline.org/Default.aspx?tabid=288>.

⁵ State law currently provides that the DMV officials will transfer the physical form to the appropriate county official, and will electronically transfer the name, address, birth date, and driver's license number of each applicant to the lieutenant governor. UTAH CODE ANN. § 20A-2-204(3)(c)-(e).

⁶ Election Assistance Commission, *The Impact of the National Voter Registration Act of 1993 on the Administration of Elections for Federal Office 2003-2004*, June 30, 2005, tbl. 2, available at http://www.eac.gov/NVR_Spreadsheets/NVRA_table_2.html. Due to rounding, the percentages listed may exceed 100%.

⁷ Currently, all records are checked manually, through phone calls by government officials. A state official believed that each county is responsible for calling the DMV; a county official believed that the match process takes place at the state level.

⁸ UTAH CODE ANN. § 20A-2-202(1)(c)(ii).

⁹ *Id.* § 20A-3-104(1)(b)-(c).

¹⁰ *Id.* § 20A-1-102(50)-(51).

¹¹ *Id.* § 20A-3-104(1)(e)(ii).

¹² *Id.* § 20A-4-107.



State of Utah Mail-in Voter Registration Form

Voter Instructions

You may use this form to:

- register to vote in Utah.
- change your name or address on your voter registration record.
- register with a party or change your party affiliation.

To register to vote in Utah, you must:

- be a citizen of the United States.
- have resided in Utah at least 30 days immediately before the next election.
- be at least 18 years old on or before the next election.
- first time voters must include a copy of a valid form of photo identification or proof of residence (or present it at the polls).

Mail-in registration instructions

- Complete all required information.
- If you have registered to vote with a different name or address, complete the change of information section.
- **A driver license or state identification number is required. If you do not have a driver license or a state identification card, please write "None" in the space designated for driver license or state identification and fill in the last 4 digits of your social security number.**
- Read the voter declaration and citizenship affidavit and sign and date below.
- Mail the form to your county clerk's office (addresses are on the back of this form).

Deadline for submitting this form

This form must be postmarked at least 20 days before an election to be eligible to vote in that election.

For more information

If you need more information, contact your county clerk at the number listed on the back of this form, or call the Lt. Governor's Office at (801) 538-1041 or 1-800-995-VOTE.

Use pen – Please print clearly

NOTICE: In order to be allowed to vote for the first time you must either: 1) include a copy of a valid form of photo identification or proof of residence with this voter registration form (use attached envelope); or 2) present a valid form of photo identification or proof of residence to the election judge before you may vote.

Are you a citizen of the United States of America? Yes No Will you be 18 years of age on or before election day? Yes No
Qualifications: If you check no in response to either of these questions do not complete this form.

Name (required) Last		First	Middle	Date of Birth (required, month/day/year)
Home Address (required, principal place of residence)		City	State	Zip Code
Mailing Address (required if different from home address)		City	State	Zip Code
County of Residence (required)		Phone Number (optional)		Place of Naturalization (if applicable) Date
Political Party: (optional) <input type="checkbox"/> Unaffiliated (no party preference) <input type="checkbox"/> American <input type="checkbox"/> Constitution <input type="checkbox"/> Democrat <input type="checkbox"/> Green <input type="checkbox"/> Independent American <input type="checkbox"/> Libertarian <input type="checkbox"/> Natural Law <input type="checkbox"/> Socialist Workers <input type="checkbox"/> Reform <input type="checkbox"/> Populist <input type="checkbox"/> Republican <input type="checkbox"/> Personal Choice <input type="checkbox"/> Other (please specify) _____		Driver License or State Identification #		State Issued
If previously registered and/or changing personal information, also fill out this section.		Last 4 Digits of Social Security #		Place of Birth (required, state or country)
Name on Previous Registration		Address on Previous Registration		I am a person with a disability (optional) <input type="checkbox"/> Yes <input type="checkbox"/> No
		City	County/Precinct (if known)	State Zip Code

Read and sign below

Voter Declaration: I do swear (or affirm), subject to penalty of law for false statements, that the information contained in this form is true and that I am a citizen of the United States and a resident of the State of Utah, residing at the above address. I will be at least 18 years old on or before the next election and I will have resided in Utah for 30 days immediately before the next election. I am not a convicted felon currently incarcerated for commission of a felony.

Citizenship Affidavit: I hereby swear and affirm, under penalties for voting fraud set forth below in Utah Code Section 20A-2-401, that I am a citizen and that to the best of my knowledge and belief the information above is true and correct.

Signature

Date (month/day/year)

(The above signature applies to the Voter Declaration and the Citizenship Affidavit)
In accordance with Section 20A-2-401, the penalty for willfully causing, procuring, or allowing yourself to be registered to vote if you know you are not entitled to register to vote is up to one year in jail and a fine of up to \$2,500.

Office use only:	
Type of ID _____	
Voting precinct _____	Voting ID # _____
MIVR05 04/2005	