



**Homeland Security Bureau
Intelligence Fusion Division**

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MEMORANDUM

TO: Criminal Intelligence Branch Members

FROM: Lieutenant Michael J. Pavlik
Criminal Intelligence Branch

DATE: April 20, 2011

SUBJECT: Operation Summer ICE Social Media Teams

As part of the Summer Crime Initiative, Operation Summer ICE, the Criminal Intelligence Branch (CIB) has been tasked with creating Social Media Teams. The mission of these teams is to monitor social media websites for possible information on criminal activity and that care is exercised so as to protect person's constitutional rights, and that matters investigated are confined to those supported by a legitimate law enforcement purpose. To that end, the following guidelines shall be followed.

Members may observe and monitor social media websites that are open to the public, with no invitation, approval or membership required. No prior approval is necessary.

Should members observe or have a reasonable suspicion that a social media website may have posts or contain information concerning criminal activity and criminal associations and such site requires an invitation, approval or membership a written request articulating such reasonable suspicion shall be submitted to the CIB lieutenant for approval prior to requesting to join or create a connection.

Members shall only monitor such websites for discussions of possible criminal activity and criminal associations and shall not engage discussions or interactions unless prior approval has been given by the CIB lieutenant.

In exigent circumstances approval maybe requested by phone followed by a written request the next business day.

Members shall print or document information only as it pertains to having reasonable suspicion of criminal activity or associations.

Approval for the above monitoring will only be approved for thirty days. Prior to the expiration members shall request a written request for an extension to the CIB lieutenant as necessary.

The CIB lieutenant shall maintain a file of all requests and shall conduct a review to determine if reasonable criminal suspicion still exists prior to the 30 day expiration.

Members shall continually monitor open pages that may have ties to known gang areas. Additionally, upon learning of a violent incident members shall query all known sites for the area that the incident occurred and any known rivals for any information that could assist in the case as well as assist in identifying any potential retaliation.

Members shall prepare a weekly report for each OSS area detailing any information gleaned. However, should a member gain information regarding any criminal acts, potential suspects, or acts of retaliation, this information shall be forwarded ASAP.