**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

   Thomas Manger, Chief
   Montgomery County Police Department
   180 Edison Park Drive
   Public Safety Headquarters
   Gaithersburg, MD 20878

2. Article Number
   (Transfer from service label)

   7011 3500 0002 5426 0183

**COMPLETE THIS SECTION ON DELIVERY**

<table>
<thead>
<tr>
<th>A. Signature</th>
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<th>B. Received by (Printed Name)</th>
<th>C. Date of Delivery</th>
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<th>D. Is delivery address different from item 1?</th>
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<tr>
<td>Yes</td>
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<tr>
<td>No</td>
</tr>
</tbody>
</table>

3. Service Type

   - Certified Mail
   - Express Mail
   - Registered
   - Return Receipt for Merchandise
   - Insured Mail
   - O.D.

4. Restricted Delivery? (Extra Fee)

   Yes

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**U.S. Postal Service™**

**CERTIFIED MAIL™ RECEIPT**

(Domestic Mail Only; No Insurance Coverage Provided)

For delivery information visit our website at www.usps.com.

**OFFICIAL USE**

- Postage: $0.48
- Certified Fee: $3.30
- Return Receipt Fee (Endorsement Required): $2.70
- Restricted Delivery Fee (Endorsement Required): $1.00
- Total Postage & Fees: $6.48

**Sent To**

Thomas Manger, Chief
Montgomery County Police Department
180 Edison Park Drive
Public Safety Headquarters
Gaithersburg, MD 20878

**PS Form 3800, August 2006**

See Reverse for Instructions.

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**PS Form 3811, February 2004**

Domestic Return Receipt

102505-02-M-1640
Thomas Moyer, Chief
Montgomery County Police Department
100 Edinburg Park Drive
Public Safety Headquarters
Huntsville, AL 35808
February 17, 2015

Via Certified Mail and E-Mail

Thomas Manger, Chief
Montgomery County Police Department
100 Edison Park Drive
Public Safety Headquarters
Gaithersburg, MD 20878
Phone: 240-773-5000
Email: mcpd@montgomerycountymd.gov

Re: Maryland Public Information Act Request

Dear Chief Manger:

This is a request under the Maryland Public Information Act ("PIA"), GP § 4-101 et seq, on behalf of the Brennan Center for Justice at New York University School of Law.

Background

The Brennan Center seeks records pertaining to "countering violent extremism" ("CVE") efforts in Montgomery County, MD. The Montgomery County Model ("MCM") has been described as a "public-private partnership" between the Montgomery County Police Department ("the Department"), the Montgomery County Executive's Office of Community Partnerships, and the World Organization for Resource Development and Education.1 The MCM reportedly seeks to "facilitat[e] effective community policing by fostering social cohesion amongst diverse county residents and creating bottom-up strategies to promote public safety and reduce violence."2 The MCM has been described as a model for the nation3 as CVE pilot programs are debuted in 3 cities nationwide.4

2 Id.
**Records requested**

Specifically, the Brennan Center requests the following records:

1. Legal memoranda, procedures, policies, directives, practices, guidance or guidelines pertaining to the Department’s acquisition, collection, use, retention and dissemination of information concerning members of the public in the course of assessments, investigations, programs, events and other activities conducted pursuant to the MCM;

2. Records concerning the training for the Department’s officers, investigators, and other relevant law enforcement personnel regarding Islam, Muslim culture, and/or Muslim, Arab, South Asian, or Middle Eastern communities, including but not limited to any training materials, outlines, instructions or other documents used by or provided to the Department’s officers, investigators, and other relevant law enforcement personnel, and any records showing the names and titles of participants and trainers, dates, hours, and locations of trainings, and any evaluations or related material; and

3. Records created by the Montgomery County Police Department since Feb 1, 2013 describing, listing or discussing the goals, aims, targets and/or objectives of the MCM, including any correspondence, electronic or written.

**Fees**

The Brennan Center requests a waiver of all fees for the search for, preparation of, and reproduction of records responsive to this request pursuant to GP § 4-206(e)(1). The Brennan Center is a non-profit, non-partisan public policy and law institute at the New York University School of Law that conducts research and disseminates to the public information about issues affecting justice and democracy. In this case, the records requested concern details of new programs and initiatives that the Department has implemented in conjunction with other county offices, private actors and federal agencies as part of an effort to counter violent extremism. Such programs have been the subject of national importance and debate, especially in the wake...

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5 The Brennan Center for Justice is a nonpartisan law and policy institute that seeks to improve our systems of democracy and justice. Please visit our website for more information. Our Mission, BRENNAAN CTR. FOR JUSTICE, https://www.brennancenter.org/about (last visited Feb. 13, 2015).
7 See, e.g, MICHAEL PRICE, BRENNAAN CTR. FOR JUSTICE, COMMUNITY OUTREACH OR INTELLIGENCE GATHERING? (2015), available at https://www.brennancenter.org/analysis/community-outreach-or-
of reports concerning the “homegrown” threat posed by groups like the Islamic State of Iraq and the Levant (ISIL). Members of the public, especially those living in Montgomery, have a significant and urgent interest in knowing how Montgomery County’s Model for countering violent extremism is affecting their communities and their lives. Accordingly, a waiver of all fees arising from this request “would be in the public interest.” GP § 4-206(e)(2).

Response Requested in 30 days

Please notify us of your determination of our request and release all responsive records as soon as possible, and no later than 30 days from the receipt of this request. GP § 4-203(b). Please provide us a copy of responsive records in a searchable and analyzable electronic format where possible. GP § 4-205(c)(1). If any part of this request is denied, please immediately notify us of the denial, and provide a written statement of the reasons and legal authority for the denial no later than 10 working days from the receipt of this request. GP § 4-203(b) – (c). If you choose to deny inspection of any portion of the responsive records, please provide the reasons and legal authority for such denial, and portions of the records that are available for inspection.

Should you have any questions concerning this request, please contact Amos Toh by telephone at (646) 292-8380 or via e-mail at amos.toh@nyu.edu.

Sincerely,

[Signature]

Amos Toh
Counsel/Katz Fellow, Liberty & National Security Program
Brennan Center for Justice at NYU School of Law
161 Avenue of the Americas, 12th Floor
New York, NY 10013
Tel: (646) 292-8380
amos.toh@nyu.edu

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